

Parent-Teacher Association (PTA)
Constitution and Rules
THE NAME OF THE ORGANISATION
MAHARAJA SURAJMAL PUBLIC SCHOOL,
BANAT FATEHPUR SHAMLI – 247776
AFFILIATION NUMBER
2131260

OBJECTIVES

- To contribute to the all-round development of MSPS Shamli.
- To promote trust and co-operation between parents and teachers of the school.
- To protect the rights and interests of the students.
- To preserve the status of teachers in the school and in society.
- To help parents and teachers adapt to the changing concepts of parenting and teaching.
- To assist underprivileged children in society in accessing education and a better childhood.

POLICY

- The Association shall be purely educational and free from any political, religious, or sectarian consideration.
- It may offer suggestions on administrative matters and day-to-day functioning of the school but shall not interfere with decisions.
- It shall not act in any way that is prejudicial to the interests of MSPS and its members.

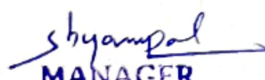
MEMBERSHIP

- Both parents are eligible for membership. Authorized representatives may act as guardians.
- In case of no living parents, a legal guardian as per Indian law may become a member.
- All teachers are associate members. Teachers whose wards are students may become bonafide members by paying applicable fees.
- A register of members will be maintained by the Treasurer.

RULES OF MEMBERSHIP

Admission

- Parents become bonafide members by paying ₹100 or the applicable subscription fee.


MANAGER

PRINCIPAL
MAHARAJA SURAJMAL PUBLIC
SCHOOL SHAMLI-247776

Rights, Duties and Privileges

- Bonafide members can vote in Executive Committee elections; only one parent per student may vote.
- Associate members (teachers) have no voting rights unless elected as Parent Members.
- Parents and teachers may be elected to the Executive Committee.

Cessation of Membership

- Membership ends upon resignation, expulsion, death, or non-payment.
- Expulsion requires a 2/3 majority vote in the General Body.
- Rights and benefits end upon cessation.
- Legal guardians may replace deceased or incapacitated parents.

Re-admittance

- Re-admission is possible upon reapplication and fee payment, subject to approval.

FINANCIAL YEAR

- From 1st April 2025 to 31st March.2026

FUND

- Generated from Parent Members' subscriptions.
- Maintained in the name of MSPS; operated jointly by Treasurer and either President or Secretary.
- Emergency expenses up to ₹5,000 can be approved by President/Secretary and ratified later.

ACCOUNTS AND AUDITING

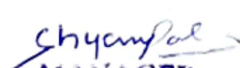
- Maintained by the Treasurer.
- Audited annually by two members appointed by the General Body.

GENERAL BODY

- Comprises all parents and teachers who are members.
- Meets at least once a year.
- 15-day notice is required; quorum: 1/10th or 100 members (whichever is less).

MANAGEMENT

- Vested in the Executive Committee.
- Responsible for implementation of General Body decisions.
- Quorum: 1/3rd of parent and teacher members separately.


MANAGER

PRINCIPAL
MAHARAJA SURAJMAL PUBLIC
SCHOOL SHAMLI-247776

FUNCTIONS OF THE EXECUTIVE COMMITTEE

- Admit members.
- Frame rules/regulations.
- Manage and audit funds.
- Call General Body meetings.
- Report annually.
- Coordinate with school authorities.

EXECUTIVE COMMITTEE (E.C.)

1	Honorary Member	Mr. Birjbir Singh	Principal
2.	President	Mr. Rohil Kumar	Parent
3.	Vice-President	Mr. Prashant Kumar	Teacher
4.	Secretary	Mr. Pravin Kumar	Teacher
5.	Joint Secretaries	Ms. Renu Bala	Parents
6.	Treasurer	Ms. Shilki Choudhari	Teacher

S. No.	Parent Representatives	Teacher Representatives
1.	Mr. Yatendra Kumar	Mr. Anuj Deshwal
2.	Mr. Rohit Kumar	Mr. Mukul Kumar
3.	Ms. Anju Devi	Mr. Vikas Kumar
4.	Mr. Tejendra Kumar	Mr. Ashish Sharma
5.	Mr. Anuj Kumar	Mr. Mayank Raghuvanshi

MEETINGS

- GS convenes all meetings in consultation with the President.
- Annual General Meeting (AGM) to adopt reports, elect members, and address proposals.
- Extraordinary General Meeting (EGM) may be called in emergencies or on written request.

SUCCESSION

- The Association shall have perpetual succession.
- It can only be dissolved with 80% approval and 51% attendance.
- Upon dissolution, assets go to the school.
- Committee powers if constitutionally violated.

ADOPTION OF THE CONSTITUTION

- Constitution is hosted on the MSPS website for transparency and feedback.

Shyam Lal
MANAGER
MAHARAJA SURAJMAL PUBLIC
SCHOOL SHAMLI-247776

(Raj)
PRINCIPAL